

POST-AWARD SYSTEMS SETUP



STAFF ONBOARDING & COMPLIANCE SYSTEMS

New staff need to understand the grant—and fast. This session shows how to train your team and set up easy systems to follow the rules.

**Virtual or
On Site**

what you'll learn

- What grant info to include in staff onboarding
- Tools to track training and compliance
- How to create simple staff-facing SOPs
- Key policies every team needs to know
- Ways to avoid common compliance mistakes
- How to build a system once and use it for every grant

who should attend

- ✓ HR Leads
- ✓ Grant Managers
- ✓ Program Coordinators
- ✓ Compliance Officers
- ✓ Executive Directors



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